



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
WASHINGTON, DC 20350-2000

OPNAVINST 1420.1A
N131
May 2, 2003

OPNAV INSTRUCTION 1420.1A

From: Chief of Naval Operations
To: All Ships and Stations

Subj: ENLISTED TO OFFICER COMMISSIONING PROGRAMS
APPLICATION ADMINISTRATIVE MANUAL

Encl: (1) Subject Manual

1. Purpose. To issue a complete revision of the Enlisted to Officer Commissioning Programs Application Administrative Manual. This revision should be read in its entirety.

2. Cancellation. OPNAVINST 1420.1.

3. Effective Date. This revision is effective for all applications for the FY-04 Boards and outyears. Those LDO/CWO applicants applying for the FY-04 program will continue to use OPNAVINST 1420.1 with CHG-1. This instruction will be used for LDO/CWO FY-05 program and all future LDO/CWO applications.

4. Authority. This directive governs administrative matters within the Office of the Chief of Naval Operations (OPNAV). All chapters carry full authority of their governing directives in levying responsibilities on addressees.

5. References. Instructions cited in the text of chapters have not been distributed to all addressees.

6. Action. Commanding officers are encouraged to forward applications of best qualified enlisted members in the Regular Navy and the Naval Reserve including Training and Administrative of the Reserve (TAR) personnel and Selected Reserve (SELRES) personnel in their commands following the instructions in enclosure (1) unless specified in specific programs.

7. Appendices

a. Appendix B lists NROTC-affiliated universities by the State.

b. Appendices C through F are unique checklists for commissioning programs.

c. Appendix H lists information on officer communities and officer designators.

8. Forms

a. The following forms are available in Chapter 2 of this instruction.

(1) OPNAV 1420/1 (REV. 7-02), Officer Programs Application.

(2) NAVCRUIT 1100/13 (REV. 3-81), Interviewer's Appraisal Sheet.

b. The following forms are available in Chapter 8 of this instruction.

- (1) STA-21 Application Data Form
- (2) Commanding Officer Recommendation Form
- (3) Nomination Review Board Chairperson Recommendation Form
- (4) Interview Verification Form
- (5) Statement of Understanding (Nuclear Option)

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Distribution:
SNDL Parts 1 and 2
MARCORPS PCN 71000000000 and 710000000100